

St. Joseph, Guardian of the Holy Family Parish

Parish Council Meeting Minutes - Thursday, November 20, 2025

1. **Meeting Opening** - A meeting of the Council was held on November 20, 2025 at Saint Elizabeth Ann Seton Church Hall (all churches and chapels are hereinafter abbreviated with first initials). The meeting started at 6:00 p.m. Fr. Bryan Bangs (hereinafter "Fr. Bryan") said the Opening Prayer. Louise Gagnon read the Statement of Purpose.
2. **Attendance** - Fr. Bryan. Council members: Chair Frank Geishecker, Louise Gagnon, Jeanne Jackman, Frank Maloney, Brian Mulhall, Mary Lou Palumbo, Jim Quinn, Jim Roux, Paul Skudder, Paula Tredeau. Staff: Tom Palanza. Excused: Linda Hamilton, Jane Hopewood, Bill LaRuffa. Absent: Matheus Araujo, Susan Cronincs; Deacons (*ex officio*): Gus Adams, Peter Guresh, Paul Harney, Bill Hays, Pat Mahoney; Staff: Daniel Cunha, Maura Polles.
3. **Secretary/Minutes** - Paula Tredeau served as temporary secretary. Frank Maloney made a motion to approve the Minutes of the meeting on September 24, 2025. The motion was seconded by Jim Quinn. The motion to approve the Minutes was approved unanimously. Frank Maloney made a motion to approve the Minutes of the meeting on October 22, 2025. The motion was seconded by Mary Lou Palumbo. The motion to approve the Minutes was approved unanimously.
4. **Old Business - Strategic Plan Topics Updates**

The **Administration** Strategic Plan subcommittee presented a Five-Year Organizational Roll Out Chart with changes incorporated in accordance with the discussion at the September Parish Council meeting. After discussion, further changes were proposed by Mary Lou Palumbo regarding a social media coordinator, and a technology coordinator. It was agreed to update the chart accordingly. Tom Palanza stated that he had some concerns. There was consensus that circumstances can change in the future when an organizational chart like this may be implemented. Voted unanimously: approved the Chart as presented for inclusion in the Strategic Plan Administration section with the changes agreed upon at tonight's meeting. It was agreed that **Care for Creation** is the name of the new section of the Plan chaired by Paul Skudder.

Finance - Frank Geishecker gave an update on the subcommittee's work. A series of questions were given to Danny Cunha regarding our current financial practices and how they align with the Diocesan Guidelines for Parish Finance Councils, Addendum B of the Strategic Plan. The goal is to have the Parish operate under the recommended best practices. The responses will be discussed at the subcommittee's December 10th meeting and then there will be a report at the Parish Council meeting in January, 2026.

After Finance, the next topic for the Strategic Plan is **Property** to be presented in February, 2026.
5. **New Business** - Brian Mulhall raised an issue about access to the second floor of the Parish garage on the SA property. Many items and equipment are stored there (for instance for the Parish picnic) and the stair access is difficult. Different solutions were proposed, and Jim Quinn agreed to ask Danny Cunha and Mike Cadieux to address it. Tom Palanza reported that Fr. Steve has decided to do a homily series for the Advent season. The theme will be Light and the whole Parish will have the theme addressed in different ways at each Advent Mass. Tom Palanza and Frank Maloney discussed a program from a conference in Maryland that may help us with Strategic Plan topics such as Evangelization, Property and Youth Ministry. The program advocates consistent music, staff, lectors, and homilists. There will be further updates as this

develops. This year, as is the custom, Smitty's Ice Cream Shop will provide ice cream after the Parish Thanksgiving Mass at SE on Monday, November 24th. Mary Lou Palumbo discussed the media program for the Christmas season. It was agreed that the signs "Come Home for Christmas" are effective.

6. Next Meeting - The next Parish Council meeting is Wednesday, December 10, 2025 at SE at 6:30 p.m. Frank Geishecker announced a 2026 meeting schedule for the Parish Council for the second Wednesday of the month at 6:30 p.m. at SE. Note that every other month a specific topic from the Strategic Plan will be addressed, in addition to covering the typical Parish Council agenda.

January 14	Parish Council
February 11	Property - Strategic Plan
March 11	Parish Council
April 14	Evangelization - Strategic Plan (NOTE THIS IS A TUESDAY)
May 13	Parish Council
June 10	Care for Creation - Strategic Plan

Adjournment - Fr. Bryan made a motion to adjourn the meeting. Seconded by Paula Tredeau. The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Paula Tredeau
Temporary Secretary